



Michael Howard Photography
300 Monroe Ave. #10
Cape Canaveral, Fl. 32920

Michael Howard Photography L.L.C. and Sun-Touched Weddings Contract Addendum:

This addendum is in addition to your regular wedding contract. This written agreement is a statement of our additional acknowledgements to the client and must be signed at the time of the weddings contract and agreement.

Package Start Time:

Your wedding or event package begins 15 minutes prior to your scheduled ceremony or event start time. Please arrive at your wedding or event at least 30 minutes early to ensure an on time start.

Late Starting Weddings:

Timeliness in starting your wedding is imperative in all of our wedding packages. In some cases, myself, our photographers or our Officiants have other events scheduled after your wedding and must leave in order to fulfill their other obligations.

- 1) Should you begin your wedding late, we will do all that we can to finish your wedding as arranged. However, if overtime is needed for your wedding and our photographers or our Officiants are available to stay at your wedding or event, overtime will be charged at a rate of \$100.00 per hour per professional beginning 30 minutes after your scheduled start time and balances will be due at the time of the shipping or receiving of your wedding images. **Initials:** _____
- 2) Should you begin your scheduled wedding late and Michael Howard Photography LLC and Sun-Touched Weddings must leave your event, NO Refunds will be given and your wedding package will be considered completed as previously contracted. **Initials:** _____

No refunds will be given should our professionals need to leave as a result of your wedding or event beginning late and your wedding or event is not completed as contracted.

If you know in advance that you will be delayed and we are contacted prior to the start of your wedding that you will be delayed, this will allow us the opportunity to make other arrangements if possible to fulfill the contract to you and to meet the obligations of our other clients as needed.

Acknowledged by: _____ Date: _____

Weather:

Michael Howard Photography LLC and Sun-Touched Weddings can not be held responsible for any reason due to adverse weather conditions or other weather related issues that affect the quality of your wedding or wedding photographs. In the event of rain and the concern of the cameras electronics, Michael Howard reserves the right to stop photographing the wedding in the event of rain or other adverse weather conditions until clearing conditions occur, or a secondary wedding location is secured. In the event of rain or other adverse weather condition, Michael Howard Photography LLC will do its best to complete your wedding package as contracted without the need for charging overtime. Should your wedding be canceled or delayed due to weather, Michael Howard will do all it can to complete your wedding package as contracted at the next available or rescheduled date. There are no refunds for weather, however Michael Howard Photography LLC will work with you to reschedule to a new date if available. Should your wedding be delayed due to a State ordered evacuation such as a hurricane or other natural disaster, Michael Howard Photography LLC and Sun-Touched Weddings will perform the wedding as contracted at the next available date. If the wedding is canceled by the client due to such an event, all monies collected are not refundable. It is not the responsibility of Michael Howard Photography or Sun Touched Weddings to find a secondary location for the wedding in the event of weather.

Note: It is not the responsibility of Michael Howard Photography or Sun Touched Weddings to secure an alternative wedding location. If decorations are being used for your wedding or event, it is imperative that you allow us at least three hours notice that a secondary location will be used. Once your decorations are in place and a secondary location is to be used, you may not be able to have the decorations as contracted.

Acknowledged by: _____ Date: _____

Extra Hours or Overtime Information:

Extra hours are provided for \$100.00 per hour for each needed hour if time is available. If you have already paid for a package in full and extra time is needed during your wedding, your new balance will be due prior to the receiving or shipping of your wedding pictures.

Acknowledged: _____ Date: _____

Rescheduled or Postponed Weddings:

If your wedding is rescheduled or postponed for any reason by you the client and a new date is secured, your wedding package is transferable to the new rescheduled date. If Michael Howard is personally scheduled for that new date, Michael Howard Photography LLC reserves the right to hire a secondary photographer to fulfill your wedding package and contract. No refunds will be given for rescheduled weddings if Michael Howard is personally scheduled for your date and time by another client and Michael Howard Photography LLC is able to fulfill your wedding package as contracted with a secondary photographer and the client chooses not accept our replacement photographer.

Acknowledged: _____ Date: _____

Early Cancellation of Wedding Services:

If you the client cancel your wedding more than 120 days prior to your wedding date and no new wedding date is chosen, only your original retainer up to \$100.00 for services is refundable.

Acknowledged: _____ Date: _____

Late Cancellation of Wedding Services:

If you the client cancel your wedding for any reason within 120 days of your wedding date and no new date is to be chosen; only 25% (twenty-five percent) of your original retainer is refundable. All other monies received are non-refundable.

Acknowledged: _____ Date: _____

Total Cancellation of Wedding Services:

If you the client cancel your wedding for any reason within 30 days of your wedding date and no new date is to be chosen; no refunds will be given including your original retainer.

Acknowledged: _____ Date: _____

I have fully read this addendum and acknowledge its information and requirements:

Acknowledged: _____ Date: _____